

CITY OF LAGUNA BEACH
COMMUNITY SERVICES DEPARTMENT
515 FOREST AVENUE, LAGUNA BEACH, CA 92651 949-497-0716 Ext. 6
WEDDING PERMIT APPLICATION FOR NON-EXCLUSIVE USE OF CITY PARK/BEACH
NON-REFUNDABLE FEE - \$231.00 (EXCLUDES CRESCENT BAY PARK)

APPLICANT NAME (please print): _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

BUS. PHONE: _____ HOME PHONE: _____

CEREMONY DATE/TIME REQUESTED: 1st Choice: Date _____ 2 Hr. Time _____

2nd Choice: Date _____ 2 Hr. Time _____

LOCATION: _____

If Applicable:

WEDDING PLANNER NAME _____

PHONE NUMBER _____ WEB SITE _____

Please send a completed, signed application with the required **NON-REFUNDABLE** permit fee to CITY OF LAGUNA BEACH, COMMUNITY SERVICES DEPT., 515 Forest Avenue, Laguna Beach, CA 92651. We will contact you if your requested date or time is unavailable. **Some beach locations are restricted from Memorial Day weekend through Labor Day-call for list.** This permit allows a **two hour** use of designated City parks or beaches for a wedding. No weddings are permitted south of Victoria Beach or at Browns Park. **A separate application is available for Crescent Bay Park.** You must have the permit with you while utilizing the site. Requested changes to the permit (date or time or location) must be in writing and must be received prior to the original wedding date. The fee is \$10 and the original permit must be returned with the \$10 fee. **THERE ARE ABSOLUTELY NO REFUNDS FOR CANCELLATIONS OR INCLEMENT WEATHER.**

THE UNDERSIGNED AGREE TO ABIDE BY THE FOLLOWING RULES:

- All wedding sites must be accessible to the public at all times. No blocking of pathways or portions of the wedding site is allowed.
- All parking restrictions must be obeyed. No red zone parking, blocking of driveways or double parking is allowed.
- Maximum capacity, including wedding party and all guests at the Gazebo and Monument Point in Heisler Park is **fifty (50)** persons. Maximum capacity for other locations is **ninety-five (95)** persons.
- **No smoking on beaches or park.**

- *No tables, chairs, archways or structures of any kind may be set up.*
- *No blocking of pathways or stairways or roping/taping off of any area is permitted.*
- *No sound amplification is permitted.*
- *No animal drawn vehicles are permitted.*
- *Please be quiet and considerate when entering/leaving park or beach.*
- *Decorations are allowed (excluding loose flower petals) but must be removed by end of permit time. Use only string or ribbon to hang decorations. No nails, staples or tape can be used. Decorations cannot be wrapped around any trees.*
- *No rice, birdseed, confetti and/or flower petals (real or artificial) are permitted to be thrown or strewn.*
- *No alcoholic beverages, including champagne toasts, are permitted.*

Signature of Applicant

Date

Signature of Wedding Planner (if applicable)

Date

Make checks payable to **CITY OF LAGUNA BEACH**. If paying by **Visa** or **Mastercard**, please complete the following:

Circle One: **VISA** **MASTERCARD** Card # _____ Exp. Date _____

Name on Card: _____ Signature: _____
(Please print)